

**INDIAN INSTITUTE OF MASS COMMUNICATION**

**REQUEST FOR ISSUE OF PARKING LABEL  
FOR GOVERNMENT/PERSONAL VEHICLES OF OFFICER/STAFF- 2023**

1. Name & Designation of the Applicant :
2. Pay Level of the applicant :
3. Mobile No. :
4. Room No. with Internal Tel No. :
5. Name & address of Registered owner  
Of vehicle :
6. Relation with the applicant :
7. Request for two/four wheeler :
8. Registration No. of the vehicle :
9. Make & Model :
10. Whether self driven/Chauffer driven :

I hereby certify that I commute daily by the above mention vehicle to office and the vehicle is parked in IIMC during day time. I certify that the information furnished above are correct to the best of my knowledge and belief. I also undertake to intimate the office about any change in the above information in the future. I also declare that the above vehicle will be used by me only while coming to IIMC.

Signature: .....

Name:

Designation:  
Section/Tel No:

- \* **Note:** Copy of the Registration Certificate of the vehicle and photocopy of the Driving Licence of the official applying for parking label is to be enclosed.
- 2. Application should be verified from the concerned officer in case of non-permanent employee.