

**Proforma for Application**  
(For candidates applying for **Deputation**)



**Indian Institute of Mass Communication**  
Aruna Asaf Ali Marg, New JNU Campus, New Delhi-110 067

**Application for the Post in IIMC :** \_\_\_\_\_

Advertisement No. ....	To affix passport size photo (3.5 x 4.5)
DD No. ....& Date .....,2020/2021.	

**I. Personal data**

Name in Full	
Father's Name	
Date of Birth * DD – MM – YYYY : Age as on 15 <sup>th</sup> January, 2021 :	
Address for Correspondence	
Contact Details : Mob/Cell No. *  E-mail id *	
Nationality	
Do you belong to General/SC/ST/OBC/EWS/PwD	
Marital Status	

\* These details must be furnished since these are mandatory requirements.

**II. Educational Qualifications** (beginning from the highest)

<b>Exam/Degree</b>	<b>Board/University/Institute</b>	<b>Year</b>

**III. Details of Professional Experience** (if any)

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**IV. Present Employment**

<b>Designation</b>	<b>Organization</b>	<b>Nature of Work</b>	<b>Pay/Emoluments</b>

**V. Any other information relevant to the candidate**

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## VI. References

Name and contact information	Particulars of relationship

(References may be from present/past employer, professors/teachers who have taught the applicant)

I hereby declare that the information given in the application from are true and correct to the best of my knowledge and belief.

(Signature of Applicant)

Place :

Date :

### **Important Instructions for submitting application :**

- 1) Candidates are required to fill correct and true details in the application form.
- 2) **No documents** on educational qualifications, experience certificate, certificate showing reservation status, etc., are required to be attached with the application form.
- 3) Only successful candidates will be required to produce the documents in original for verification when requested by this Institute.
- 4) Candidates are required to invariably indicate their date of birth, Mob/Cell No. and e-mail id since these are mandatory requirement.

CERTIFICATE

(To be filled in by the employer in respect of persons already in service)

Certified that Shri/Ms..... has been working in this organization since ..... We do not have any objection for his/her being considered for employment in the Indian Institute of Mass Communication.

(Seal)

Signature of Head of Organization

Name .....

Designation .....

Address .....